

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 4, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Angelo Benedetto, Vice Principal at Cajon Park School, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

President El-Hajj took a point of privilege to share a resolution from Senator Joel Anderson for Member Ryan. The resolution acknowledged Member Ryan's years of serving the best interest of children and their families at Santee School District and at Rady Children's Hospital.

B. REPORTS AND PRESENTATIONS

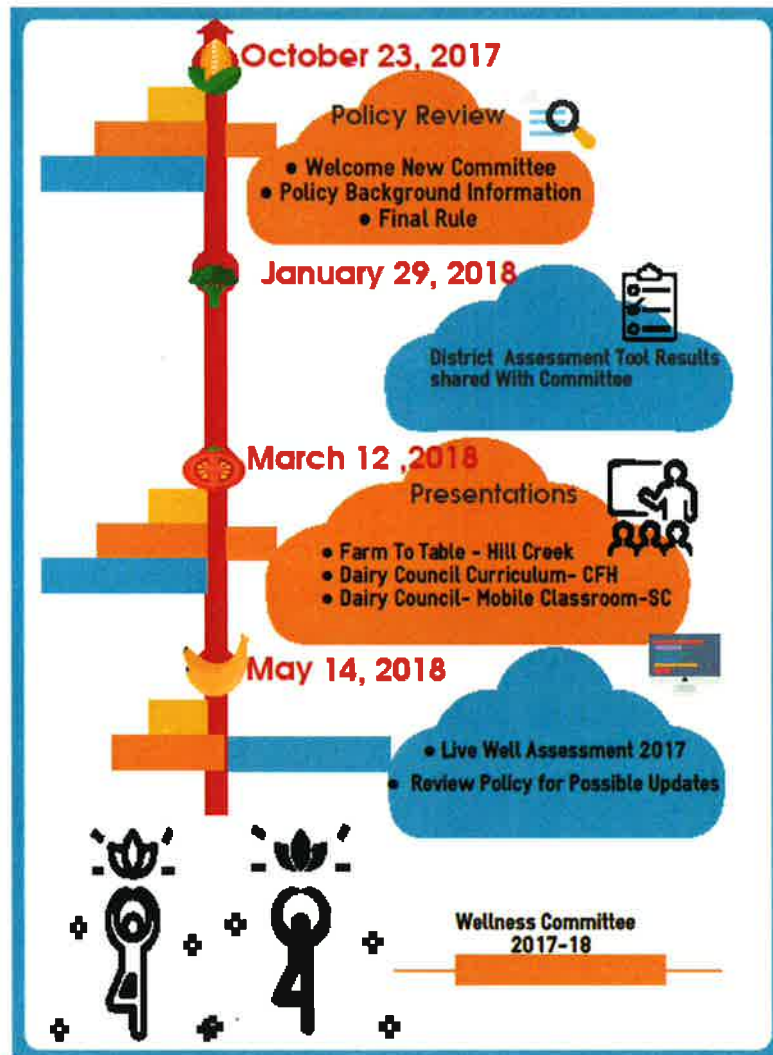
1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Spotlight: Wellness Policy Update

Superintendent Baranski welcomed Cathy Abel, Director of Child Nutrition, to share the great things happening in her department. Mrs. Abel provided an update of the Wellness Committee's accomplishments for the 2017-18 school year. She mentioned the roles and responsibilities of the committee is to learn how the District and schools are addressing and promoting wellness, to examine and discuss the wellness policy, and to research and

discuss the components of an effective wellness policy. The committee meets four times a year. Mrs. Abel shared the committee's accomplishments with the following infographic.



3. **Spotlight on Education: PRIDE Academy**

Superintendent Baranski welcomed PRIDE Academy Administration and staff to share their schools spotlight. Kristen Bonser, Principal, and JoHanna Simko, Vice Principal shared their excitement to spotlight the great things happening at PRIDE Academy. Principal Bonser welcomed and introduced accompanying staff.

Principal Bonser shared there are 92 State Preschool and 566 students in TK-8th grade. The schools goals are literacy and safety. She explained helping students master the reading and writing standards by offering teacher professional development; data review and targeted interventions; and high quality reading and writing tasks. Principal Bonser shared they want all students to feel safe at school and shared the school administered their own school climate survey. Results showed 19.2% of students feel safe "often"; 20.9% "sometimes"; 6.5% "never"; and 53.4% "always."

Good behavior is recognized on a daily, monthly, and weekly basis; and students are taught expected behaviors and a welcoming and inclusive culture is fostered at the school. JoHanna Simko, Vice Principal, shared the three core values at PRIDE Academy are kindness, respect, and problem solving.

The Board expressed their gratitude to the PRIDE Academy staff for their hard work.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. **Approval of Minutes**
- 1.2. **Approval of Amendment #1 to Agreement with The San Diego Group for Election Consulting Services Related to Measure S**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations, Grants, and Bequests**
- 2.6. **Approval/Ratification of General Services Agreements**
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.8. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation**
- 2.9. **Approval/Ratification of Change Order #3 and Final Contract Amount for Bid #1718-077-109 - Installation and Site Work for New Modular Classroom Buildings at Rio Seco School**
- 2.10. **Award of Bid #1819-031-CP – Reroofing at Cajon Park Annex**
- 2.11. **Approval of Increase to 2018-19 Deferred Maintenance Fund for the Cajon Park Annex Reroofing Project**
- 2.12. **Authorization to Piggyback on Glendale Unified School District Agreement with Apple Inc. for Product Purchase and Professional Services**
- 2.13. **E-Rate Competitive Bid Process: Selection of COX California Telcom, LLC as the Vendor for the District’s Wide Area Network Services**
- 3.1. **Personnel, Regular**
- 3.2. **Approval of Recommendation of Classified Non-Management Reallocation Study**
- 3.3. **Adoption of Resolution No. 1819-17 to Eliminate a Classified Non-Management Position**
- 3.4. **Approval of Consultant Agreement for District Scoring/Writing Instruction Assessment**

Member Burns moved approval of consent items.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. **Student Well-Being: Positive Behavioral Interventions and Supports (PBIS) Schoolsite Marketing and Buddy Benches**
Superintendent Baranski shared that in October discussion was held on how to market the great things the schools are doing with PBIS. She mentioned one of the ideas, came from Member Burns during one of his visits to a school in Orange County. Superintendent Baranski shared an A-frame with laminated posters showing school behavior expectations. She shared easiness of mobility of the a-frame will allow it to be displayed on any particular location on campus. Superintendent Baranski shared the schools have attempted to do their own marketing and created banners and posters. She explained the item presented was for a uniform way to market their PBIS. Superintendent Baranski mentioned that during their school beautification tour, discussion was held on purchasing “buddy benches” for each of the schools sites. She shared the cost of

purchasing six A-frames for PBIS displays for each school and a "buddy" bench for each school was approximately \$14,800. Superintendent Baranski inquired on pursuing funding from the Santee School District Foundation. She recommended purchasing the items, with Fund 40, and if the other funds were allocated, reimbursing Fund 40 for the expenses.

Member Burns expressed his gratitude towards Superintendent Baranski. He mentioned seeing firsthand the effectiveness of having their PBIS displayed around the schools. Member Burns moved approval.

Motion: Burns **El-Hajj** Aye **Levens-Craig** Aye
Second: Ryan **Fox** Aye **Ryan** Aye
Vote: 5-0 **Burns** Aye

Business Services

2.1. Approval of First Period Interim Report

Mr. Christensen reported it was time to present this year's First Period Interim report. He shared the reports did not include any negotiated salary increases; except for the one percent (1%) increase for CSEA.

Multi-year Projections

Mr. Christensen shared the multi-year projections showed an operating deficit of \$2,490,650 in the 2018-19 Change in Fund Balance. He explained the recent one-time transfers formed the operating deficit. Mr. Christensen referenced the Estimated Structural Surplus in 2018-19 was \$2,484,168 (line 14). He noted the reserve as percent of expenditures (line 8) for 2018-19 and the subsequent increases.

General Fund Multi-Year Projection Summary

2018-19 1st Interim

8 Item	2017-18		2018-19		2019-20		2020-21	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
1 Beginning Fund Balance	14,325,701	390,515	\$16,542,538	\$394,009	\$14,051,887	\$248,705	\$13,392,673	\$127,000
2 Fund Balance Adjustments	(2)		(1)					
3 Total Income	\$96,940,600	\$10,506,164	\$60,250,807	\$10,174,432	\$80,385,621	\$9,797,324	\$61,686,390	\$9,799,729
4 Total Outgo	\$54,723,761	\$10,502,590	\$62,740,657	\$10,319,816	\$61,844,834	\$9,919,030	\$62,066,641	\$9,799,729
5 Change in Fund Balance	\$2,216,833	\$1,574	(\$2,490,650)	(\$145,384)	(\$145,214)	(\$191,706)	(\$166,251)	\$0
6 Ending Fund Balance	\$16,542,538	\$394,009	\$14,051,887	\$248,705	\$13,392,673	\$127,000	\$13,212,423	\$127,000
7 Total Reserves	\$16,309,427		\$16,276,505		\$15,621,356		\$15,441,444	
8 Reserve as % of Expenditures	28.07%		22.28%		22.01%		21.45%	
9			Amount	Value	Amount	Value	Amount	Value
10		COLA:	3.70%		2.57%		2.57%	
11		Assumed LCFF Rev Increase (w/ ADA changes):	7.81%	\$3,754,827	2.57%	\$1,474,817	2.54%	\$1,495,110
12		Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):	5.89%	\$3,158,487	2.33%	\$1,336,858	2.41%	\$1,418,615
13		Included Annual Operating Cost Increase Impact to Unr GF:	4.19%	\$2,245,297	2.92%	\$1,574,692	3.59%	\$2,108,772
14		Estimated Structural Surplus/Deficit:	\$2,484,168		\$1,389,741		\$692,750	
15		LCFF Funding:	100.00%		A:OPF	100.00%		
16		% Reserve Equivalent:	730,533		759,759		710,541	
17		1% LCFF Increase:	535,879		573,419		580,167	
18		1% Salary Increase Equivalent:	482,399		520,110		529,297	

* Step 4 column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

*2018-19 State Adopted Budget
 *17-18 P2 ADA for all years
 *17-18 CalPADs UPC for all years
 *LCFF Full Funding 18-19, COLA increases thereafter
 *Negotiated Comp Increases for CSEA 17-18 Only

Human Resource/Pupil Services

3.1. Approval of Memorandum of Understanding (MOU) between Santee School District and the Sandy Hook Foundation for Use of the No-cost Prevention Programs, Say Something, Start with Hello, Signs of Suicide and Safety Assessment & Intervention for Middle Schools

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared the Sandy Hook Promise Foundation is a national non-profit organization led by several family members who lost loved-ones during the Sandy Hook Elementary School shooting in December 2012. He explained the Sandy Hook Promise Foundation, provides evidence-based tools, training to identify, intervene, and provide help for individuals who may be at-risk of hurting themselves or others. Mr. Larson explained that through an approved MOU, all trainings and materials are provided at no cost to the District and are funded through the Sandy Hook Promise Foundation. He shared that on December 7, District and site personnel would be trained on how to identify assess and respond to threats of violence or at-risk behavior before a tragedy takes place. Mr. Larson explained the material would be great support to the safe school initiative. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy 5111, Admission

Revised Board Policy 5111, Admission, was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading Revised Board Policy 5030, Student Wellness

Revised Board Policy 5030, Student Wellness, was presented for a first reading.

1.3. First Reading Board Policy 5144.1, Suspension and Expulsion/Due Process

Revised Board Policy 5144.1, Suspension and Expulsion/Due Process was presented for a first reading.

1.4. First Reading: Revised Board Policy 5131, Conduct

Revised Board Policy 5131, Conduct, was presented for a first reading.

1.5. First Reading: Revised Board Policy 6163.4, Student Use of Technology

Revised Board Policy 6163.4, Student Use of Technology, was presented for a first reading. Action, if any, is at the discretion of the Board of Education.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared they hoped to ratify the contract on Thursday. She welcomed the PRIDE Academy staff, already present at the meeting for their school spotlight, to address the Board. Kristina Tindle, grade teacher, and Mia Morales, Counselor, shared with the Board the great things, and challenges, in their classrooms.

Ms. Tindle shared teaching 5th grade, in Santee School District, for four years. She mentioned that at the staff welcome back event, Superintendent Baranski shared an inspiring message and video, and preached the importance of building relationships and personal connections with students. Ms. Tindle shared this was how she framed her school year. She shared having 28 students on her PowerSchool roster, a number of students far below average. Ms. Tindle shared attending public schools, in classrooms of 20 students. She explained that a few days before the start of school, she was notified of enrollment changes. Ms. Tindle shared that they anticipated

76 incoming sixth grade students; with only two sixth grade teachers on staff. She mentioned her enrollment changing to 24 fifth grade and 10 sixth grade students. Ms. Tindle shared that the elementary school she attended also had 80 sixth grade students, but staffed four teachers. She shared her sixth grade students are working at level; and 35% of the fifth grade students are two or more grade levels below in reading. She mentioned a teacher cannot differentiate assignments for 34 students across two grade levels; and explained the two sets of standards do not coincide with one another. Ms. Tindle shared that time for students is split in half and everyone suffers. She explained common core intends for the classroom to be rich with discussion, collaboration, and feedback as a continuous process. Ms. Tindle mentioned intermediate classes are too large and combination classes are where children's education suffer the most. She expressed her gratitude for being heard and shared she spoke for many hard working teachers in the District.

Member Burns expressed his gratitude towards Ms. Tindle for being present and sharing her thoughts. He mentioned having similar thoughts on some of the things she addressed. Member Burns shared that in the past eight years, the District had increased teacher salaries in the double digits; and asked if she would forgo future pay increases to employ more teachers. Ms. Tindle explained the District should do what is best for students and agreed that the District should use funds for hiring new teachers in lieu of salary increases. She mentioned she, and others, are not in this career to make a lot of money. Member Burns thanked her for her honesty. President El-Hajj inquired on the social balance of the ten 6th grade students in her class (i.e. recess, lunch, etc.). Ms. Tindle explained the recesses were adjusted accordingly. President El-Hajj inquired on the junior high concept at PRIDE Academy. Ms. Tindle explained the 6-8 junior high concept had been modified because of the combination classes; 6th grade is now self-contained.

Ms. Morales shared she was present to share her thoughts as a counselor. She shared she wanted the students, especially those that have had trauma in the past, to build on their strengths. Ms. Morales shared going into a classroom to help a teacher with getting students to collaborate; and mentioned she was unprepared to work with 38 students. She explained that teachers care and agreed that teachers but are given more students that they are able to help and listen too. President El-Hajj asked if PRIDE was still using the family method. Ms. Morales explained the family method is still being implemented and that once or twice a month they conducting book readings that are focused how to be a problem solver and respectful, etc.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns shared it would be a good idea to bring the school's PBIS material for the Board to view. Superintendent Baranski mentioned there was different material that could be displayed that would look great in the room.

Member Levens-Craig she was having difficulty viewing the agenda on her phone and suggested we inquire with IT. Superintendent Baranski shared this would no longer be an issue when the District app is in place. She would inquire with IT in the meantime.

Superintendent Baranski shared the imminent facility needs would be discussed at the January 15 meeting to allow for accurate preparation of the information.

The Board discussed their attendance to the CSBA Annual Conference and Trade Show. Member Ryan shared attending a session on safety. She mentioned the session was facilitated by a former fire fighter who suggested the school practice possible scenarios (i.e. shooting, fire, etc.) to prepare students on what to do in that particular emergency. Member Ryan mentioned she was not sure what the schools practiced, other than fire drills. Member Ryan suggested Administration look into what is, or is not, being conducted at the school sites. She mentioned also attending a session on the use of cannabis. Member Ryan mentioned there are federal laws implemented that restrict the sale of cannabis from school sites. However, she explained the City can override federal law; and suggested working with the City Council. Member Ryan shared there was a case where a special education student was prescribed CBD oil for seizures and the school district did not want the staff to be responsible for the administration. The district was sued by the family and won the case. The school district had to hire a nurse to go to the students house in the morning to administer the CBD oil and be with the child all day at school because the CBD oil had to be administered within a certain time after the student experienced the seizure. Member Ryan shared the speakers said this was only the beginning of issues with the use and administration of CBD oil and schools. Member Levens-Craig shared attending various sessions, including one on

critical legal issues facing school districts. She shared the facilitator suggested each district should have a policy on the salary placement of different staffing groups on the schedule. Member Levens-Craig there was a lot of uncertainty with the new Superintendent of Public Instruction and funding, charter schools, etc. Member Burns shared attending a session on the new JANUS law and shared one of the facilitators, an attorney, was very helpful in making sure everyone understood the law. He mentioned attending a session on trauma informed schools, *F.O.C.U.S. on Children Under Stress*, from Stanislaus County. There is not cost for the program. He explained it is a collaboration with school administration and first responders where if there is an issue at the student's home, first responders notify the Superintendent; and in return, the Superintendent notifies school administration. Member Burns explained no details are provided on the incident. It is more of a courtesy to let the school know the student had a rough time at home and may need staff to be a little more patient and the student may require an extra TLC. Member Burns shared this would be great to implement in Santee. He mentioned he would be sharing the PowerPoint presentation and wanted the Board to discuss in the future. Member Ryan shared that in one of the sessions, it was suggested that school districts help the schools in Paradise, California, that were affected by the recent fires, with educational material that the districts may no longer need.

Superintendent Baranski shared Strategic Planning Focus Group #3 was next week and mentioned a consultant would be attending to discuss digital technology; and groups will hold dialogues on the vision and mission. Focus Group #4, in January, will include the graduate profile; the construction of the vision and mission statements based on the feedback.

The Board held a discussion on the dialogue from the student forum.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

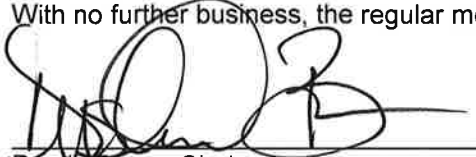
The Board entered closed session at 8:35 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m., and no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of December 4, 2018 was adjourned at 9:50 p.m.


Dustin Burns, Clerk


Dr. Kristin Baranski, Secretary